



AMERICAN - INTERNATIONAL CHAROLAIS ASSOCIATION

11700 N.W. PLAZA CIRCLE • KANSAS CITY, MISSOURI 64153 • (816) 464-5977 • FAX (816) 464-5759 • WWW.CHAROLAISUSA.COM

Full Summer Internship Opportunity with the American International Charolais Association and Charolais Journal

Purpose:

To provide a college age student a hands-on experience with beef breed association work. This full summer intern program encompasses much of the AICA's summer activities including event planning and execution of the American International Junior Charolais Association (AIJCA) Junior National Show & Leadership Conference, the VitaFerm CharFocus Youth Conference, production of the August issue of the Charolais Journal, updating social media, and communications management.

Qualifications:

- Junior or senior in college preferred
- Available mid-May through July, depending on the intern's academic schedule
- Ability to be a self-starter and to work independently
- Excellent written and oral communication skills
- Knowledge of Adobe programs like InDesign, Photoshop and Microsoft Office programs, preferred
- Familiarity with livestock show procedures

Major Responsibilities:

- Assist the Director of Youth Activities with execution of the AIJCA Junior National Show & Leadership Conference
- Develop Junior National event materials
- Write feature stories
- Produce editorial and advertiser content
- Manage social media outlets
- Junior National Contest organization, preparation and execution
- Junior National office management and exhibitor relations
- Work alongside the Junior Board and committees through the summer assisting in all tasks

Compensation:

Compensation will be determined once an intern is selected.

Special Considerations:

Position is located in Kansas City, MO. If the applicant does not have housing accommodations, staff will aid in locating sufficient housing. Travel is involved to Springfield, Missouri and the Lexington, Kentucky area, as well as work on weekends and at other times as assigned.

To Apply:

Send cover letter, resume and a list of references to kchism@charolaisusa.com no later than Friday, February 28, 2025.

Contact:

Kaitlyn Chism, AICA Director of Youth Activities & Foundation
(816) 464-2474 ext 201
kchism@charolaisusa.com